



## Web Email Request Form

Please Fax Completed Form to Symbiosys on 02 9907 4922

### Your Contact Information

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Company Name \_\_\_\_\_

Authorised Contact \_\_\_\_\_

Contact Email Address \_\_\_\_\_

Contact Phone Number \_\_\_\_\_

### Campaign Details

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Campaign Name \_\_\_\_\_

Subject Line \_\_\_\_\_

From Email Address \_\_\_\_\_

From Senders Name \_\_\_\_\_

Test Email Address \_\_\_\_\_

Date to be Sent \_\_\_\_\_

Number of Recipients \_\_\_\_\_

### Notes

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Authorisation

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*(Company Name)*

On behalf of [ \_\_\_\_\_ ], I warrant that all email addresses supplied to Symbiosys have been lawfully obtained and can legally be sent emails under the current Australian Privacy and Spam Guidelines.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Date \_\_\_\_\_